

RENTAL OPTIONS	NORMAL LEASE	COST		ASO OFFICE	COST
Rent	Included	\$1,000		Included	\$1,300
Outgoings <ul style="list-style-type: none"> • Air-Conditioning • Insurance • Maintenance • Safety Checks • Rates 	Excluded	\$300		Included	
Fit Out	Excluded	\$400		Included	\$0
Lease Preparation	Excluded	\$10		Included	\$0
Electricity	Excluded	\$200		Included	
Office Furniture	Excluded	\$50		included	
Internet - unlimited	Excluded	\$70		Included	
Phone Lines	Excluded	\$40		Excluded	\$40
Photocopier/Scanner	Excluded	\$250		Included	
Receptionist	Excluded	\$4,000		Included	
Cleaning	Excluded	\$100		Included	
Phone System	Excluded	\$200		included	
Boardroom Hire	Excluded	\$1000		Included	
Tea and Coffee	Excluded	\$50		Included	
TOTAL		\$7670.00			\$1,340.00

The above table is comparing a 50 sq standard 3 year lease that has a reception, meeting room, kitchenette and office to our large office 20 sq which also provides the above facilities. All expenses are amortised over three years and excluding GST. Fit out is based on \$15,000 assuming that some walls had to be put up, signage and legal fees.